

THE BRIDGE BEHAVIORAL HEALTH

POLICY #106

TITLE: Counselor (Licensed)

REPORTS TO: Program Manager

The Bridge Behavioral Health shall not discriminate in hiring of qualified individuals regardless of race, color, religion, gender, national origin, protected age, disability, veteran status, marital status or pregnancy.

RESPONSIBILITIES: Serves as a licensed counselor for The Bridge Behavioral Health, a 68 bed substance abuse treatment center licensed by the State of Nebraska. The Bridge is a not-for-profit, 501(c)(3) organization incorporated in 1983. This position provides professional level counseling work in the treatment and rehabilitation of clients referred for services due to substance use. It will involve Individual, Group and Family counseling. Individual must be knowledgeable about Case Management, Treatment Planning, Discharge Planning, 12-step Programming and other Treatment Modalities.

DUTIES:

1. Responsible for intake of clients into Bridge programs, (the administrative and initial assessment procedures for admission to a program), and for orientation of client (informing client of nature of program, goals, rules, hours, fees, rights, and any other pertinent information).
2. Responsible for assessment (identifying and evaluating an individual's problems, strengths, weaknesses, and needs for the development of the treatment plan).
3. Responsible for treatment planning (identifying, along with the client, problems needing attention and resolution, establishing long and short-term goals, and determining a process and the resources to be utilized).
4. Responsible for counseling (assisting individuals, families, or groups to achieve objectives by exploring a problem and its ramifications; examining attitudes and feelings; considering alternative solutions; and decision-making).
5. Responsible for case management (bringing services, agencies, resources, and/or people together within a planned framework of action working towards achievement of established goals. This may involve collateral contacts and liaison activities).
6. Responsible for crisis intervention (responding to the client's needs during an acute emotional state and/or during physical distress).
7. Responsible for client education (providing information regarding alcohol and other drug abuse and available services and resources. This can be done individually or in a group and be provided to clients of this agency or significant others).
8. Responsible for reports and record keeping (charting the results of an assessment and treatment plans; writing reports and progress notes, completing discharge summaries and other client-related data) and for utilization of the agency's electronic health record (EHR) system to manage client's treatment documentation.
9. Responsible for consultation with other professionals regarding the client's treatment and services (relating with professionals in this field and those from other professions to provide comprehensive and quality care for the client).

EXPERIENCE: Must have at least 2 years of experience in working with people with substance use histories. Must be able to demonstrate the ability to work with and relate to persons of multiple ethnic, racial, cultural and varied economic backgrounds

LICENSURE: Licensure as an Alcohol and Drug Counselor (LADC) required. Dually-licensed as both an Alcohol and Drug Counselor (LADC) and Mental Health Practitioner (LMHP) preferred.