

THE BRIDGE BEHAVIORAL HEALTH

POLICY #106

TITLE: Recovery Advocate

REPORTS TO: Recovery Advocate Supervisor

The Bridge Behavioral Health shall not discriminate in hiring of qualified individuals regardless of race, color, religion, gender, national origin, protected age, disability, veteran status, marital status or pregnancy.

RESPONSIBILITIES: Serves as a Recovery Advocate for The Bridge Behavioral Health., a 68 bed substance abuse treatment center licensed by the State of Nebraska. The Bridge is a not-for-profit, 501(c)(3) organization incorporated in 1983. This position is for either full-time or part-time/on-call employees who provide direct services to the clients of The Bridge. This includes clients in Civil Protective Custody, Withdrawal Unit (both social and medical), Respite, Short Term Residential Care and Extended Residential Treatment.

DUTIES:

1. Establishes rapport with peers and clients while maintaining professional boundaries.
2. Establishes and maintains effective working relationships with clients, co-workers and the general public.
3. Maintains accurate client records in both narrative and statistical form.
4. Checks charts for completion and deficiencies.
5. Immediately informs the Team Leader or nurse on duty of any medical or mental health problems with clients.
6. Provides assistance in the care of clients who are intoxicated or under the influence of drugs.
7. Helps maintain building safety and cleanliness.
8. Works independently and exercises good judgment in emergency situations.
9. Works with and is able to relate to persons of multiple ethnic, racial, cultural and varied economic backgrounds.
10. Communicates effectively both orally and in writing.
11. Provides information to the Treatment Teams.
12. Completes all necessary paperwork according to facility guidelines.
13. Flexible and willing to accept reasonable tasks delegated by the Technical Staff Coordinator, Medical Manager, Program Manager and/or Team Leader to meet the needs of The Bridge and its clients.
14. Completes electronic data entry in a complete and competent manner.
15. Provides program and facility orientation to new clients.
16. Informs clients of their rights and responsibilities.
17. Assists with transportation when necessary.
18. Willing to continue with additional educational requirements to meet the needs of the clients and The Bridge.

EXPERIENCE:

1. Knowledge of sociological and behavioral effects of alcohol and drug abuse.
2. Experience working with clients suffering from substance abuse.
3. Knowledge of mental health issues.
4. Must be able to demonstrate the ability to work with and relate to persons of multiple ethnic, racial, cultural and varied economic backgrounds.

EDUCATION: Two years of coursework in a human services field and/or two years experience/training in a human services field, or two years of lived recovery experience with demonstrated skills and competencies in treatment with individual with a behavioral health diagnoses; Bachelor's degree or higher in psychology, sociology or a related human service field preferred.